

RAG Rating Guide

Red	Red - Action date passed - action not complete
Orange	Orange - Action not on target for completion by agreed/revised date
Yellow	Yellow - Action on target to be completed by agreed/revised date
Green	Green- Action complete
Blue	Blue - Action to be removed and replaced by subsequent action

Meeting	Date Raised / Action Ref	Action	Update	Original Target Date	Revised Target Date	Lead	Status (Open or Complete)
Board	PHW 25/02/2021 225.1/2021 Chief Executive's Report	The chairs and lead executives of QSIC and POD to determine the exact assurance arrangements.	<p>25.3.21 Update - item in progress, action not yet due</p> <p>7.5.21 Update - discussion being scheduled for early June to determine arrangements. Board is asked to agree the revised date.</p> <p>29.0.21 - This relates to the Health Protection Expansion Programme. Work is ongoing to determine the appropriate assurance arrangements. Following the outcome of this discussion, report will be presented to QSIC and POD in their meetings in the Autumn, and reported back to the Board through the Committee Composit report to the Board.</p>	30-May	18/06/2021 25 November 2021	KE/RB-W//AJ;M M/NL	In progress
Board	PHW Public 27/05/2021 PHW 251.1/2021 Quality and Improvement Strategy	Progress discussions on the Quality Improvement Hub outside the meeting.	As identified in the Quality and Improvement implementation approved plan, the Improvement Hub is due to be established by November 2021, a draft proposal for the hub is currently in development and will be considered by the Business Executive in September.	30-Nov		RB-W	In progress
Items not yet due							
Board	PHW Public 27/05/2021 PHW 250.2/2021 Integrated Performance Report	Workforce: NL to resume required training (statutory manual handling and basic life support training) in the summer	Not yet due	30-Sep		NL	In progress
Items recommended for closure at Board meeting 29 July 2021							
Board	PHW Public 27/05/2021 PHW 250.1/2021 Chief Executive's Report	TC to update the board as proposals unfold regarding the MoU with PHE and ECDC	This action will be reported back to the Board in due course. Propose that this action be delegated to the Chief Executive to update the Board at the appropriate time.	ongoing		TC	In progress
Board	PHW Public 27/05/2021 PHW 250.1/2021 Chief Executive's Report	DE noted that earlier risks related to leaving the EU had centred on medical staffing and recruitment; AJ agreed to confirm this outside the meeting.	Completed			AJ	Complete
Board	PHW 10/06/21 Annual Reporting	The Board agreed to approve the following reports for submission to Welsh Government: Annual Accounts 2019/20 Annual Performance Report 2019/20 Accountability Report 2019/20 Action: HG/LB	22.07.21 - Reports submitted to Welsh Government on 11 June.			HG/LB	Complete
Board	PHW 25/03/2021 235.7.1/2021 Operational Plan and Budget Strategy 2021/22	A further report on 2021/22 Operational Plan and Budget Strategy to be brought to May 2021 Board meeting.	<p>27.5.21 Update - item scheduled to Board late June ahead of Welsh Government submission on 30 June 2021</p> <p>22.07.21 - Received at Board on 24 June 2021.</p>	27-May	30/06/2021	HG	Complete
Board	PHW Public 27/05/2021 PHW 251.1/2021 Committee Chairs Report	DE noted that the 5th May ACGC meeting had considered an information governance report but some queries could not subject to immediate resolution; he emphasised the importance of timing reports to Committees, to enable prior consideration of the issues raised.	22.07.22Timing of reports to committee is reviewed as part of the work plan. The next Information Governance Report will be presented to the ACGC Committee in Sept, and circulated in advance.			HB/LB	Complete