

Public Health Wales Board - Forward Plan 2024/25

Board Work Plan 2024/25												
Board Assurance Framework	Item	Exec Lead	Public or Private	Approval Route	May	11-Jul	July	Sept	Nov	Jan	Mar	Purpose
Overarching	Board Assurance Framework - Review	Board Secretary and Head of Board Business Unit	Public	BET	✓							For Approval
	Current Issues	All	Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance
Performance	Chief Executive's Report	Chief Executive	Public	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance
	Public Health Dashboard	National Director Public Health Knowledge and Research	Public	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance
Performance and Financial Governance	Integrated Performance Report (Finance Report, Performance Assurance Dashboard)	Deputy Chief Executive and Executive Director of Finance and Operations	Public	BET	✓		✓	✓	✓	✓	✓	For Assurance
	Annual Report 2022/23 : Annual Performance Report, Annual accounts, Governance statement and Remuneration Report	Deputy Chief Executive and Executive Director of Finance and Operations / Board Secretary and Head of Board Business Unit	Public	BET / ACGC		✓						For Approval
Financial Governance	Procurement Approvals (as required)	Deputy Chief Executive, Executive Director of Finance & Operations	Public/Private	BET	✓		✓	✓	✓	✓	✓	For Approval
	Integrated Medium Term Plan (IMTP) / Annual Plan		Public	BET							✓	For Approval
	Capital Plan 2024/25		Public	BET	✓							For Assurance
Risk	Strategic Risk Register	Executive Director Quality, Nursing and Allied Health Professionals	Public	BET			✓		✓		✓	For Assurance
	Corporate Risk Register		Public	LT			✓		✓			For Assurance
	Risk appetite		Public	BET				✓				For Approval
Board and Committee Governance	Board Minutes and Action Log	Board Secretary and Head of Board Business Unit	Public & Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Approval
	Notes of Board Development Sessions and action log		Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Approval
	Committees of the Board: Report from Committee Chairs		Public & Private	Exec Lead	✓		✓	✓	✓	✓	✓	For Assurance
	Private Board Chair's Report		Public	Exec Lead	✓		✓	✓	✓	✓	✓	For Noting
	Committee Annual Reports 2023/24		Public	Exec Lead	✓							For Approval
	Committee Terms of Reference Review 22023/24		Public	Exec Lead	✓							For Approval
	Committee Forward Look 2024/25		Public	Exec Lead	✓							For Approval
	Review of Committee Effectiveness		Public	Exec Lead	✓							For Assurance
Local Partnership Forum Annual Report 2023/24	Director of People and Organisational Development	Public	BET / PODC	✓							For Assurance	
Corporate Governance	Summary of Corporate Policies - Annual Report	Board Secretary and Head of Board Business Unit	Public	BET						✓		For Assurance
	Policies for approval (as required)		Public	BET	✓		✓	✓	✓	✓	✓	For Approval
	Standing Orders and Scheme of Delegation Review		Public	BET	✓							For Approval
	Standards of Behaviour Policy and Declarations of Interest Procedure		Public	LT				✓				
	Joint Working Framework		Public	LT				✓		✓		For Approval
	Hosted Body agreements (if required)	Deputy Chief Executive and Executive Director of Finance and Operations / Board Secretary and Head of Board Business Unit	Public	BET							✓	For Approval

Assurance Map
This workplan aligns to the Governance arrangements set out in the BAF.
Specific issues may be raised and remitted to Committees
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The IPR overlaps a number of other governance areas: Workforce / People - PODC Climate Change - Board / KRIC Corporate Governance - ACGC
The Annual Report is recommended to the Board by ACGC prior to Board approval in July.
ACGC consider Quarterly Procurement Report. Specific Procurement issues may be remitted to Committees. *
Board Level Assurance only.
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All Committees consider the Risks within their remit on a quarterly basis, ACGC considers the overall management of risk within the Organisation.
Board Level Assurance only.
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Reporting from the Committees on their work including cross cutting themes.
Committee assurance to the Board
Each Committee also considers a quarterly breakdown of the current compliance levels within their remit, and overall data is produced monthly basis as part of the IPR
Certain policies may be recommended to the Board for approval, in line with the scheme of delegation.
Under Standing orders, recommended to the Board from ACGC.
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ACGC to consider Joint Working arrangements and provide assurance to the Board. *
ACGC to consider the Hosting Body Assurance statement annually and provide assurance to the Board.

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Strategic Partnerships	Strategic Partnerships / Sessions	Chief Executive	Public	N/A	✓		✓	✓	✓	✓	✓	For Assurance / Discussion	Board Level Assurance only.
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** Referenced within revised TOR proposed to Board for approval in May 2024.