

RAG Rating/Status

At risk	Red - Action date passed or revised date needed
On track	Yellow - Action on target to be completed by agreed/revised date
Complete	Green- Action complete
No longer needed	Blue - Action to be removed and/or replaced by new action

FORMAL BOARD								
Meeting Item Reference	Action Reference	Lead	Meeting Item Title	Details of action	Update on progress	Original target date	Revised target date	RAG rating/Status
OPEN ACTIONS FOR REVIEW (None)								
None.								
OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE								
PHW 2023.05.25/3.2	PHW 2023/67	RBW	Integrated Performance and Finance Reports (Month 1)(IPR)	JW asked RBW to provide further information on the one nationally reportable incident; RBW advised that this related to the failsafe system not functioning for a period of six months, without any alert. An investigation would identify the reasons and put things right for the future. RBW agreed to update the Board on the outcome of the investigation and the planned action.	27 July 2023 update: This is ongoing and an update will be provided in due course.	28-Sep-23		On Track
PHW 2023.05.25/3.3	PHW 2023/68	IB/RM	Latest Public Health Overview	SG asked whether there was a link between deprivation and increased mortality, noting the need to monitor the impacts of the wider determinants of health over time. IB referenced the work undertaken pre pandemic on this; he and RM would revisit it and update the Board accordingly.	27 July 2023 update: This is in progress and the Board will be update at the appropriate time.	28-Sep-23		On Track
ACTIONS RECOMMENDED TO BE CLOSED AT 25 MAY 2023 MEETING								
PHW 2023.05.25/3.1	PHW 2023/65	All	Chief Executive's Report	The reintroduction of Directorate Reports; these had been a feature in Board reports pre COVID-19 and their return provided the Board with additional detail to supplement the narratives in the Integrated Performance Report(IPR); HG invited feedback on the content, to facilitate ongoing refinement. HG invited feedback on the content, to facilitate ongoing refinement.	27 July 2023 update: Complete. Feedback will sought on an ongoing basis.	27-Jul-23		Complete
PHW 2023.05.25/3.2	PHW 2023/66	MM/NL/SW	Integrated Performance and Finance Reports (Month 1) (IPR)	SW asked about the monitoring and Board-level reporting of disciplinary and grievance procedures. NL confirmed that PODCOM had a standing item on these procedures and HG noted that reports centred on themes, as the reporting against individual cases was not appropriate. JW asked MM and NL to follow this up with SW outside the meeting.	27 July 2023 update: Complete.	27-Jul-23		Complete
PHW 2023_30_03/3.3	PHW 2023/64	AJ/MK	IPR	Public Health Wales' role in immunisation extended across strategic, tactical and operational levels; the organisation did not, however, lead on immunisation delivery. The Board would shortly receive a briefing on respective roles and responsibilities across the system.	27 July 2023 update: This has been scheduled. Proposed close. May update: This action is in progress and a date for the briefing is being reviewed.	01-Jun-23		Complete
PHW 2023.05.25/3.3	PHW 2023/69	NL	Latest Public Health Overview	NE asked whether any predictive information was available, particularly whether there had been an increase in the number of NHS staff making enquiries about their pension options. NL agreed to look at the data available and to report back to PODCOM, to assist with work underway on workforce planning.	27 July 2023 update: This will be taken forward as part of the review of workforce planning scheduled for the next Committee meeting in October. Propose action closed on that basis.	27-Jul-23		Complete
PHW 2023.05.25/3.4	PHW 2023/70	RBW	Committees of the Board: Reports from Committee Chairs	MM asked whether the Audit Wales Report had yet produced the Structured Assessment Report for 2022/23, as he wanted to review any workforce-related findings. RBW agreed to follow through with Audit Wales and to circulate the report to the Board when received.	27 July 2023 update: This has been finalised and considered by the Audit and Corporate Governance Committee. Any people related recommendations will be forwarded to the People and OD Committee in line with the Audit protocol. Propose action closed on that basis.	27-Jul-23		Complete