

 <p>lechyd Cyhoeddus Cymru Public Health Wales</p>	<p>Name of Meeting Board</p> <p>Date of Meeting 26 September 2024</p> <p>Agenda item: 5.1</p>
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<p>Chair's Report to the Board concerning the matters considered in the Private Board meeting of the 25 July 2024</p>	
<p>Chair</p>	<p>Nick Elliott, Interim Chair (From 1 June 2024)</p>
<p>Date of last meeting</p>	<p>25 July 2024</p>

<p>Summary of the key matters that the Board considered when meeting in private session, on 26 July 2024, together with any related decisions made:</p>
<p>In line with Public Health Wales' Standing Orders, the Board conducts its meetings in public. Public Health Wales' Standing Orders make provision, at paragraph 7.5.2, for the Board to meet and discuss certain matters in private.</p> <p>The Public Bodies Act (Admission to Meetings) Act 1960, section 1 (2) provides the legal basis for such Private Board Meetings to ensure that the matters under consideration are not prejudicial to the public interest – that they do not cause undue harm or influence the public unfairly.</p> <p>Public Health Wales has a Protocol for Reserving Matters to a Private Board (or Committee) meeting, which can be seen here - https://phw.nhs.wales/about-us/board-and-executive-team/protocol-for-private-meetings/</p> <p>This Chair's Report is a standing agenda item, for the purposes of transparency and accountability. This report sets out the matters that the Board considered during the Private Board meeting of the 26 July 2024.</p> <p>The Standing Financial Instructions confirm that any financial decisions above £500,000 are a matter for the Board and require Board approval. Further details about financial delegations can be seen in Public Health Wales' Standing Financial Instructions.</p> <p>The Board approved:</p> <ul style="list-style-type: none"> • A contract with Royal Mail for the 24/48 Tracked Service for Bowel Cancer Screening. • A change request to the Strategic Risk Register • The minutes and action logs of the Private Board meeting on the 30 May 2024. • The Board Development Session notes of the meetings held on 27 June 2024.

Summary of the key matters that the Board considered when meeting in private session, on 26 July 2024, together with any related decisions made:

The Board:

- Took **assurance** around the Health Protection and Screening Services Directorate's approach to effectively manage procurement activities.
- Took **assurance** from the report and the work of the Board Committees.
- **Ratified** and took **assurance** on compliance against Standing Orders on one Chair's Action.
- **Approved** an offer in relation damage settlement.
- **Considered** a Local Partnership Forum update.
- **Considered** an update on current health issues.

Summary of communication items circulated to Board members electronically (via e-mail) since the last Board meeting held on 25 July 2024

Public Health Wales has a system of Board-level communications outside formal meetings, to ensure that directors have up to date information and to support the Board in discharging its role.

A summary of information sent to the Board since the March Board meeting (up to 19 September 2024) was as follows:

- Weekly Forward Look Information sheets
- Public and Private July Board Minutes for review
- Information to register for Staff Conference
- Staff Network Events information
- Mpox Briefings and updates
- Integrated Performance Report and Budget Report Month 4
- Staff Diversity Networks Information
- Update to Staff Diversity Networks Information (notification of cancellation)