

RAG Rating/Status

At risk	Red - Action date passed or revised date needed
On track	Yellow - Action on target to be completed by agreed/revised date
Complete	Green- Action complete
No longer needed	Blue - Action to be removed and/or replaced by new action

FORMAL BOARD									
Meeting Item Reference	Action Reference	Lead	Meeting Item Title	Details of action	Update on progress	Original target date	Revised target date	RAG rating/Status	
OPEN ACTIONS FOR REVIEW									
None									
OPEN ACTIONS - IN PROGRESS BUT NOT YET DUE									
HW 2024.05.30/3.1	PHW2024/12	IB	Chief Executive's Report	NE referenced a comment in the Directorate Reports concerning the withdrawal of a diabetic tool. He sought further detail on this and the level of risk it represented. IB explained that the tool – Audit Plus – provided primary care data for use across the NHS and indeed across the directorates of Public Health Wales. The company involved was withdrawing the product and Digital Health Care Wales was at work on a potential solution. IB assured the Board that DHCW was aware of all Public Health Wales requirements in respect of the solution and agreed to update Board members with any developments.	A briefing is being developed and will be circulated to the Board by 30 July 2024.	30-Jul-24		On Track	
ACTIONS RECOMMENDED TO BE CLOSED AT 30 MAY 2024 MEETING									
PHW 2024.05.30/3.2	PHW2024/13	IB	Latest Public Health Overview	Referring to the Public Health Rapid Overview Dashboard, IB first drew attention to the action following on from the March 2024 Board in respect of the fall in healthy life expectancy in Wales. He explained that the team had analysed the reasons and that they were mainly falls in self-reported good health in women aged under 65 and particularly those aged 55-64. A possible explanation was pointing towards the main factor being a genuine decline in this rather than any methodological challenges or changes in reporting. IB agreed to circulate a full briefing to the Board outside the meeting.	A presentation will be circulated to the Board on 19 July.	25-Jul-24		Completed	
PHW 2024.05.30/3.2	PHW2024/14	IB	Latest Public Health Overview	IB to liaise with all Board members on refreshing the content of the dashboard.	This has been taken forward and summarised in the cover paper for the Dashboard presented to Board in July.	25-Jul-24		Completed	
PHW 2024.05.30/3.2	PHW2024/15	TC	Latest Public Health Overview	MM asked about the breakdown of people waiting more than 36 weeks to begin treatment and the availability of data in respect of equality, diversity and inclusion (EDI). IB acknowledged the importance of this question, accepting that simple quantification was an oversimplification. SA provided added detail on how EDI data drove some of the work in her directorate and MK also noted the continuing refinement of EDI data in respect of the frontline services in his directorate. TC also recognised the significance of the question and referenced the need for additional detail in respect of excess mortality around heart disease. She indicated that the Executive Team would consider this matter further.	This has been taken forward by the Executive Team, with a further Board Development session on Strategic Partnerships scheduled for later in the year.	25-Jul-24		Completed	
PHW 2024.05.30/3.3	PHW2024/16	HG	Integrated Performance Report (Month 1), Finance Report and Strategic Risk Register	HG also advised that the IPR and PAD were subject to ongoing refinement, the next phases of which would appear in the reports to the meeting of the Board in July.	Progress has been made on the development of the IPR and the PAD with improvements included in this months report to Board. Further improvements as part of phase 2 will continue in September iteration.	25-Jul-24		Completed	
PHW 2024.05.30/3.3	PHW2024/17	TC	Integrated Performance Report (Month 1), Finance Report and Strategic Risk Register	PV reminded the board of the inclusion in the standing orders of the need to embed equalities into the Board and Committee structure and SA noted the work at Welsh Government level in capturing health inequity data. She also summarised the work of an internal group on this and agreed to liaise with TR accordingly.	This will be picked up as part of SA/TR 1:1s planned for Aug /Sept.	25-Jul-24		Complete	
PHW 2024.05.30/4	PHW2024/18	TC	Strategic Partnership – Llais	JW thanked MH and AT for their informative presentation and reiterated Public Health Wales' commitment to developing an effective working partnership. Comments from Board members emphasised and welcomed the synergy of both bodies' agendas, endorsed the need to strengthen systems of engagement, welcomed the intention to engage across Public Health Wales' Strategic Priorities and looked forward to the outcome of Executive level discussions to agree a joint working model as strategic partners.	This has been taken forward by the Executive Team, with a further Board Development session on Strategic Partnerships scheduled for later in the year.	25-Jul-24		Complete	
PHW 2024.05.30/5.1	PHW2024/19	JM/JB	Incident Response Group – Vaping and Young People	KY welcomed the use of the IRG model and looked forward to further information on its application in different settings. She reminded the Board that in the summer of 2023, the Young Ambassadors (YA) had identified vaping as one of their main priorities. She asked for a direct note to the YA to bring this work to their attention. JB agreed to do this, noting the ongoing involvement of the YA as the work had progressed.	This has been completed a letter was sent to the YAs.	25-Jul-24		Complete	
PHW 2024.05.30/6.1	PHW2024/20	HG	Capital Plan 2024-25	MM asked about the process for approvals above £100,000 noting this was the minimum required for a formal business case. HG advised that below that sum there would be a formal statement of need before approval. He advised that a number of proposals related to replacement of equipment. In response to a query from TR, HG agreed to review the use of Equality Impact Assessment on capital proposals.	The use of EHIA along with the other impact assessments is currently ongoing as part of the work internally to develop a Governance Hub. This will be taken forward in the context of this wider review.	25-Jul-24		Complete	