



 <p>GIG CYMRU NHS WALES Iechyd Cyhoeddus Cymru Public Health Wales</p>	<p>Name of Meeting Board</p>
	<p>Date of Meeting 28 November 2024</p> <p>Agenda item: 4.5</p>

<p>Wales Interpretation and Translation Services Collaboration Agreement</p>	
<p>Executive lead:</p>	<p>Neil Lewis, Director of People & OD Paul Veysey, Board Secretary and Head of Board Business Unit</p>
<p>Author:</p>	<p>Neil Lewis, Director of People & OD</p>

<p>Approval/Scrutiny route:</p>	<p>Business Executive Team – 20.11.24 (Approved) Board – 28.11.24</p>
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<p>Purpose</p> <p>The purpose of this paper to update the Board and the Business Executive Team on the Wales Interpretation and Translation Services Collaboration Agreement. The current agreement is a deed and as such requires board approval for the seal to be applied.</p>
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<p>Recommendation:</p>				
<p>APPROVE <input checked="" type="checkbox"/></p>	<p>CONSIDER <input type="checkbox"/></p>	<p>RECOMMEND <input checked="" type="checkbox"/></p>	<p>ADOPT <input type="checkbox"/></p>	<p>ASSURANCE <input type="checkbox"/></p>
<p>The Board is asked to:</p> <ul style="list-style-type: none"> Approve for sealing of the proposed Deed of Variation. 				



Link to Public Health Wales [Strategic Plan](#)

Public Health Wales has an agreed strategic plan, which has identified seven strategic priorities and well-being objectives.

This report contributes to the following:

Strategic Priority/Well-being Objective	All Strategic Priorities/Well-being Objectives
Strategic Priority/Well-being Objective	Choose an item.
Strategic Priority/Well-being Objective	Choose an item.

Summary impact analysis

Equality and Health Impact Assessment	An Equality or Health Impact Assessment is not required
Risk and Assurance	
Health and Social Care (Quality and Engagement) (Wales) Act	This report supports and/or takes into account the Health and Care Standards for NHS Wales Quality Theme Theme 7 – Staff and resources
Financial implications	There are no financial implications as agreement does not commit any spend
People implications	No people implications



1. Purpose / situation

The purpose of this paper to update the Board and the Business Executive Team on the Wales Interpretation and Translation Services Collaboration Agreement. The current agreement is a deed and as such requires board approval for the seal to be applied.

2. Background

This is an agreement that Public Health Wales have accessed in the past and is now being extended. The agreement will not commit any spend, but will allow this service to be accessed compliantly as and when it is required.

The agreement facilitates access to language interpretation services and is utilised within our screening services.

3. Description/Assessment

The agreement has been formed as a legal deed which, when at the end of its term, can only be amended or extended via a Deed of Variation.

The Proposed Deed of Variation takes away the need to enter into Deed every time the agreement needs to be extended. Under the revised provisions, the agreement shall auto renew annually removing the traditional annual process of renewing. No other changes have been made and all other aspects of the agreement remain.

There is no cost associated with executing the Deed of Variation to allow for auto renewal.

Attached is the proposed Deed of Variation, along with a section for Public Health Wales to execute with the trusts seal. On the top of Page 1 and Page 2 there are sections to enter a date, Cardiff Council will enter this date once the agreement has been executed on behalf of the council where a copy will then be sent to us.

For background the WITS website can be found here [Home - The Wales Interpretation and Translation Service \(wits.wales\)](https://www.wits.wales)



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Deed of variation -
WITS.docx

4. Recommendation

- Approve for sealing of the proposed Deed of Variation.