

RAG Rating Guide

Red	Red - Action date passed - action not complete
Orange	Orange - Action not on target for completion by agreed/revised date
Yellow	Yellow - Action on target to be completed by agreed/revised date
Green	Green- Action complete
Blue	Blue - Action to be removed and replaced by subsequent action

Meeting	Date Raised / Action Ref	Action	Update	Original Target Date	Revised Target Date	RAG Rating	Lead	Status (Open or Complete)
Board	PHW 26/11/2020 182/2020 Chief Executive's Report	Management of backlog of screenings to be reported back to Board specifically.	In progress, the appropriate meetings are being arranged.			Yellow	KE/AJ	In progress
Board	PHW 26/11/2020 183/2020 Integrated Performance Report	Quality Indicators: Exploration of the possibility of collating all COVID-19 related data to provide the Board with one over view position.		18/01/2021		Yellow	HG	
Actions recommended for closure at 17th December 2020 Board meeting (Open)								
Board	PHW 26/11/2020 183/2020 Integrated Performance Report	People: Clarity about expectations around statutory and mandatory training in the current climate; the assimilation of a significant number of new staff into PHW; take up rates of support services.	Statutory and Mandatory training remains a requirement for all staff, we have maintained this position since the start of the pandemic, however, we recognise this presents a challenge in some areas and have afforded a degree of flexibility. In terms of new staff joining PHW, the importance of this training has been made clear and has formed part of their induction programme. The take up of support services internally has varied throughout the pandemic, People Support Plus continues to receive a consistent level of calls every month. Usage of the Employee Assistance Programme has also remained consistent, with an average of 20 calls per month to this 24/7 external provision.			Green	NL	Complete
Board	PHW 26/11/2020 183/2020 Integrated Performance Report	Finance: Audit and Corporate Governance Committee would continue to have oversight of financial management on behalf of the Board.	This action is ongoing. Financial management continues to be scheduled for future ACGC meetings.			Green	DE/HG	Complete
Board	PHW 26/11/2020 190/2020 Annual Equality Report and Annual Workforce Equality Report 2018/20	Meeting to discuss in more detail an increase in access to the Diabetic Eye Screening Wales programme for people of working age (which forms part of the work of QSIC) to be arranged.	Meeting arranged for 17th December 2020.			Green	KE/DC	Complete
Board	PHW 26/11/2020 192/2020 Impact on the Leaving of the European Union	A further update to be provided to the Board in December.	On agenda for December Board.			Green	AJ	Complete