

**RAG Rating Guide**

Red	Red - Action date passed - action not complete
Orange	Orange - Action not on target for completion by agreed/revised date
Yellow	Yellow - Action on target to be completed by agreed/revised date
Green	Green- Action complete
Blue	Blue - Action to be removed and replaced by subsequent action

Meeting	Date Raised / Action Ref	Action	Update	Original Target Date	Revised Target Date	RAG Rating	Lead	Status (Open or Complete)
<b>Completed actions to be approved by the 29th October Board</b>								
Board Meeting	24/09/2020 PHW 146/2020 Chief Executive's Report	Board to receive the outcome of the independent investigation into the Data Breach.	Board due to receive an update on 29 October 2020				TC	Complete
Board Meeting	24/09/2020 PHW 147/2020 Integrated Performance Report	HG agreed to provide the definition of the data source quality ratings.	Definition / criteria of ratings distributed via email w/c 26 October 2020				NJ/HG	Complete
Board Meeting	24/09/2020 PHW 147/2020 Integrated Performance Report	Specific session on Balance Sheet to be set up with members.	Briefing session set up for 28 October				HG/HB/DE	Complete
Board Meeting	24/09/2020 PHW 147/2020 Integrated Performance Report	Updated Corporate Risk Register to be received at the next Board meeting.	CRR on agenda for 26 November 2020				RBW	Complete
Board Meeting	24/09/2020 PHW 148/2020 Strategic Risk	A small group to be convened, to review the SRR and the overall presentation of the Risk architecture. New Board members would also have a specific briefing session on Public Health Wales' appetite to strategic risk.	Group will be convened following Risk induction session on 28 October and in advance of the November Board meeting, if possible				TC/RBW/HB/JB/MM/KE	Complete
Board Meeting	24/09/2020 PHW 149/2020 Novel Coronavirus - General Update	Regular updates to be provided to the Board regularly as events unfold.	Board will continued to be updated through the governance mechanisms in place.				QS	Complete
Board Meeting	24/09/2020 PHW 150/2020 Workforce - Our people	Board requested further detail on the breakdown of workforce numbers and NL agreed to supply this out of the meeting.	Breakdown will be provided in next report to Board and further information will be discussed in the new POD Advisory Group in November				NL	Complete
Board Meeting	24/09/2020 PHW 150/2020 Workforce - Our people	NL confirmed he was in the process of changing data recording; he would provide a further breakdown for the next Board report.	Further breakdown of information will be provided in the performance report from November				NL	Complete
Board Meeting	24/09/2020 PHW 153/2020 Approval of Annual Reports	DE reaffirmed the importance of the Welsh Government's Cymraeg 2050 Strategy to have a million Welsh speakers by 2050; he sought clear reference to this in the report.	Clear reference added to the annual report ahead of publication				NL	Complete