

 <p>GIG CYMRU NHS WALES</p> <p>Iechyd Cyhoeddus Cymru Public Health Wales</p>	<p>Name of Meeting Board</p> <p>Date of Meeting 28 November 2024</p> <p>Agenda item: 3.5</p>
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Composite Committee Report for Board			
Reporting Committee	Chair	Lead Executive Director	Date of meeting
Quality, Safety and Improvement Committee	Diane Crone	Claire Birchall, Executive Director Quality and Nursing and Integrated Governance Meng Khaw, National Director Health Protection and Screening, Executive Medical Director.	16 September 2024* 25 November 2024**
People and Organisational Development Committee	Kate Young	Neil Lewis, Director of People and Organisational Development	21 October 2024
Audit and Corporate Governance Committee	Diane Crone (Interim Chair)	Huw George, Deputy Chief Executive, Executive Director Operations and Finance Paul Veysey, Board Secretary and Head of Board Business Unit	No meetings since previous report.
Knowledge, Research and Information Committee	Siân Griffiths	Iain Bell, National Director Public Health Data and Knowledge.	No meetings since previous report.
<p><i>Links to the agenda and papers for these meetings are included on the dates above.</i></p> <p><i>*A verbal update on the 16 September 2024 Quality, Safety and Improvement Committee was provided at the 26 September 2024 Board meeting.</i></p> <p><i>A verbal update on the 25 November 2024 Quality, Safety and Improvement Committee will be provided at the 28 November 2024 Board meeting.</i></p>			



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Executive Summary

This report covers the period since the Board last met on 26 September 2024.

A detailed summary of the matters considered at each of the Committee meeting is contained in Section 1 below.

Cross Committee Working

As part of the development of the Cross Committee working, this report has been updated to include a summary of any issues raised within the work of the Committee where there is an impact on the other Committees. This has been included at section 2.



Section 1: Summary of the Committee Meeting since last reported to Board on 26 September 2024

Summary of key matters considered by the Committee and any related decisions made:

Quality, Safety and Improvement Committee (16 September 2024)

The Committee:

- The Committee considered the NHS Wales Safeguarding Annual Report which provided assurance on the work programme of the National Safeguarding Service working with multi agency partners.
- The Committee considered the TB Action Plan – Update on Implementation Report.
- The Committee received the annual update which detailed the Organisation’s Winter Preparedness plans.
- The Committee received the Medicines Management Report, noting that the scope of this work had previously been considered by the Committee.
- The Committee considered the Population Health Programme Update.
- The Committee considered the Engagement of our Services Update, comprising of three interlinked items, a Review of Engagement, the use of the CIVICA platform and the Young Ambassadors Programme.
- The Committee considered a Deep Dive on Oral Health.
- The Committee considered the Audit Action Tracker.

People and Organisational Development Committee (21 October 2024)

The Committee:

- Considered an update on the progress made towards the IMTP commitment to increase leadership and management skills within Public Health Wales.
- Received an update on the refresh of the People Strategy.
- Highlighted Sarah Brewer's recent achievement of receiving an award for mastering diversity in the public sector.
- Considered an overview of the Annual Equality and Annual Workforce report for 2023/24
- Considered an overview of the approach undertaken/system in place to check the professional registration status of new starters and to monitor the ongoing maintenance of that registration
- Received an update on the management of strategic risk 4.
- Received an update on the management of the Corporate Risk register.
- Received a verbal update on the work undertaken to address safeguarding risk 1654 regarding DBS checks for staff.
- Received an overview of the status of policies and procedures within Public Health Wales as of 9 October.
- Considered the bi-annual assurance report for the NHS Executive which covered the period from 1 April 2024 to 31 August 2024



Delegated action taken by committees:
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Quality, Safety and Improvement Committee (16 September 2024)
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None.

People and Organisational Development Committee (21 October 2024)
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The Committee agreed to approve the:

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| <ul style="list-style-type: none">• Appraisal and Revalidation Policy (UKPHR)• Carers Policy. |
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Key risks and issues/matters of concern of which the Board needs to be made aware:

Quality, Safety and Improvement Committee (16 September 2024)
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None.

People and Organisational Development Committee (21 October 2024)
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None.



Section 2: Cross Committee Working Summary

Summarise any considerations by Committees relating the identified cross cutting areas, such as dealing with those remitted items between committee, any escalation of the cross Committee working criteria.

Cross Committee Issues	
Information Governance	None.
Internal and External Audit	The Audit Tracker was sent to the PODC for information following consideration at ACGC in Sept . No issues to raise.
Risk	The People and OD Committee Received a verbal update on the work undertaken to address safeguarding risk 1654 regarding DBS checks for staff. This crosses over with the remit of QSIC. Currently being managed by PODC.
Data and Digital	None.
Service Delivery	None.
Clinical audit	None



Section 3: Dates of next Committee Meetings

Date of next Committee meetings	
The next scheduled Committee meetings are as follows: (please note these are subject to change):	
Knowledge, Research and Information Committee	5 December 2024
Audit and Corporate Governance Committee	14 January 2025
Quality, Safety and Improvement Committee	4 February 2025
People and Organisational Development Committee	10 February 2025