

2021/22 PLANNING MINIMUM DATASET

SUMMARY OF CONTENTS

Organisation

Public Health Wales Trust

For further guidance on completion please contact:

HSS-PlanningTeam@gov.wales

Checklist (click section name to jump to relevant sheet)	Sections Complete (dropdown available)
BEDPLAN	
WORKFORCE WTE	Yes
TEST TRACE PROTECT	Yes
COVID-19 VACCINATION	Yes
TOTAL ACTIVITY	Yes
SCREENING PROGRAMMES	Yes
REVENUE PLAN	Yes
INCOME ASSUMPTIONS	Yes
IN YEAR COST BASE	Yes
NET EXPENDITURE	Yes
SAVINGS TRACKER	Yes
COVID-19 ADDITIONAL SPEND	Yes
RISK & OPPORTUNITIES	Yes
CAPITAL	Yes
ASSET INVESTMENT	Yes

Comments

Bedplan sheet - N/A

Workforce WTE sheet:

Row 88 - Anticipated Shielding (Headcount) included in Anticipated Self isolation (Headcount) figures

Covid-19 Vaccination sheet:

Row 43 - Please note that Healthcare worker Covid-19 vaccination data for June 2021 as at 11 June 2021.

Row 57 - Received 10 Vials (100 doses) on 14 April 2021, however these were returned on 25 May 2021 due to the short expiry date and used by Cardiff and Vale UHB. No wastage in April.

Row 59 - As at 10 June 2021, 8 vials delivered (80 doses on 3rd June and 10 doses from a previous batch wasted due to expiry date).

Planned Care sheet - N/A

General Notes

Please only fill in the lightly yellow shaded cells.

Please populate all cells and only use figures when populating.

If cell value is 0 then please enter 0 and do not leave blank. Please also do not enter "-" to denote 0.

This is intended to be a small guide, showing how the tabs work together, which hopefully assists in completion.

Tab	Completion order	Instructions
BEDPLAN	ANY	Populate as normal as this tab is not linked to other tabs.
WORKFORCE WTE	ANY	Populate all workforce sections as dictated by their section titles Including COVID-19 staff in the staff type sections. Then break the WTE down by project for triangulation with COVID-19 additional spend.
TEST TRACE PROTECT	ANY	Populate as normal as this tab is not linked to other tabs. Line 74 should reconcile back to total TTP spend included in tab 6.) COVID-19 Additional Spend.
COVID-19 VACCINATION	ANY	Populate vaccination activity & populate capital costs on line 60. Vaccination WTE is picked up from the WORKFORCE tab. Vaccination costs are mainly picked up from tab 6.) COVID-19 Additional Spend.
CORE ACTIVITY	ANY	Populate as normal this tab is not linked to other tabs.
SCREENING PROGRAMMES	ANY	Populate as normal this tab is not linked to other tabs.
1.) REVENUE PLAN	6	Populate all cells coloured yellow. All gold coloured tabs are linked with subsequent tabs.
2.) INCOME ASSUMPTIONS	5	Populate as normal this tab is not linked to other tabs.
3.) IN YEAR COST BASE	1	Enter values as negative. Populate each general and local investment (yellow shaded cells are free text lines to include investments not already listed.) breaking down the individual investment by expenditure category splitting by in year and FYE in columns C-P. These figures feed lines 40-48 in 1.) Revenue Plan tab. Secondly profile out each investment in columns T-AE.
4.) NET EXPENDITURE	4	Lines 11-34 are a summarized version of the tables in lines 40-158. Cells coloured in gold are automatically populated from lines in COVID-19 Additional Spend and Savings Tracker Tabs. Populate cells coloured in yellow manually.
5.) SAVINGS TRACKER	2	This tab is mirrored from the savings tracker utilised in the MMR returns. Please fill in lines 26 and below relevant to how many savings schemes in the organisation. If the scheme is an income generation scheme leave the cell in column P (MMR Category) blank. Check for error messages in columns AD - AH which highlights areas of the tracker filled incorrectly. Gold cells in lines 9 -22 are automatically populated from the tracker.
6.) COVID-19 ADDITIONAL SPEND	3	This tab reflects the information collected in table B3 in the MMR returns. Please fill out yellow coloured cells. This tab feeds Vaccination, Revenue Plan and Net Expenditure Tabs.
7.) RISK & OPPORTUNITIES	7	Populate as normal as this tab is not linked to other tabs.
8.) CAPITAL	8	Populate as normal as this tab is not linked to other tabs.
9.) ASSET INVESTMENT	9	Populate as normal as this tab is not linked to other tabs.

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SUB TOTAL ANTIBODY DEMAND	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SAMPLING CAPACITY	SAMPLING CAPACITY													
Serology Antibody Testing - Phlebotomy Service														
Antibody - Point of Care Testing														
Other - please specify below:														
SUB TOTAL ANTIBODY SAMPLING CAPACITY	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ANTIBODY TESTING	TESTING CAPACITY													
Laboratory Tests (Planned Monthly Laboratory Tests)														
Point of Care Tests (Planned Monthly POCT)														
SUB TOTAL ANTIBODY TESTING CAPACITY	-	-	-	-	-	-	-	-	-	-	-	-	-	-

TTP PROGRAMME COSTS															Planned year-end position
OPERATIONAL EXPENDITURE - £'000															
	M12 2020/21	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR		
Testing (including Sampling) - Antigen	5,876	4,268	3,862	5,101	5,838	5,864	7,325	7,740	7,560	6,241	6,491	6,031	6,491	72,813	
Contact Tracing - NHS Organisations	155	229	87	166	189	189	235	222	264	105	105	105	105	2,002	
Contact Tracing - Local Authority Costs														-	
Testing (including Sampling) - Antibody														-	
Protect														-	
All Wales Surge Capacity Team														-	
TOTAL TTP PROGRAMME COSTS	6,031	4,497	3,950	5,267	6,027	6,054	7,561	7,961	7,824	6,346	6,596	6,136	6,596	74,815	

ELECTIVE CARE	Ave. Volumes per Month 2019/20	Ave. Volumes per Month 2020/21	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total
METRIC	No's														
2. Elective Care Activity															
OPA First appointment - face to face (complete Planned Care tab)			-	-	-	-	-	-	-	-	-	-	-	-	-
OPA First appointment - virtual (non face to face) (complete Planned Care tab)			-	-	-	-	-	-	-	-	-	-	-	-	-
OPA Follow up - face to face (complete Planned Care tab)			-	-	-	-	-	-	-	-	-	-	-	-	-
OPA Follow up - virtual (non face to face) (complete Planned Care tab)			-	-	-	-	-	-	-	-	-	-	-	-	-
Compliance with eye care measure for new and follow up patients (%)			-	-	-	-	-	-	-	-	-	-	-	-	-
Number of inpatient procedures (complete Planned Care tab)			-	-	-	-	-	-	-	-	-	-	-	-	-
Number of day case procedures (complete Planned Care tab)			-	-	-	-	-	-	-	-	-	-	-	-	-

OUTSOURCED ACTIVITY	Ave. Volumes per Month 2019/20	Ave. Volumes per Month 2020/21	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total
METRIC	No's														
3. Outsourced Activity															
Number of inpatient procedures															-
Number of day case procedures															-

CANCER CARE	FY as @ 31/03/2020	FY as @ 31/03/2021	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total/Average
METRIC	No's														
Cancer															
Anticipated new referrals															-
Number of cancer patients starting treatment															-
Single cancer pathway performance (62 day) (% compliance with)															-

DIAGNOSTICS	Backlog @ 31/03/2020	Backlog @ 31/03/2021	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total
METRIC	No. px waiting > 8 weeks		Activity no's												
Diagnostics Anticipated Activity															
Cardiology:															
Blood Pressures Monitoring															-
Cardiac CT															-
Cardiac MR															-
Diagnostic Angiography															-
Diagnostic Electrophysiology															-
Dobutamine Stress Echocardiogram															-
Echo															-
Heart Rhythm Recording															-
Myocardial Perfusion Scanning															-
Stress Test															-
Trans Oesophageal Echocardiogram															-
Endoscopy:															
Bronchoscopy															-
Colonoscopy															-
Cystoscopy															-
Flexi sigmoidoscopy															-
Gastroscopy															-
Imaging:															
Fluoroscopy															-
Neurophysiology:															
Electromyography															-
Nerve Conduction Studies															-
Radiology:															
Barium Enema															-
Non-cardiac CT															-
Non-cardiac MR															-
NOUS															-
Nuclear Medicine															-
Physiological Measure:															
Urodynamic Tests															-
Vascular Technology															-

AMBULANCE	FY 31/03/2020	FY 31/03/21	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total/Average
METRIC	No's														
Ambulance															
Goal 2 (signposting, information & assistance) Forecasting 111 online & symptom checker impacts or web hits															-
Goal 2 (signposting, information & assistance) Predicted levels of 111 resolution without referral to ED (%)															-
Goal 3 (preventing unnecessary attendance & admission) What are the predicted levels of hear & treat to prevent conveyance/attendance/admission															-
Incident volume															
Total incident volume															-
No. of which relates to fallers															-
No. of which relates to Breathing difficulties															-
No. of which originate from Care and Nursing homes															-
No. of which relates to Mental health (Psychiatric Call only)															-
% Incident Volume															
% of which relates to Fallers															-
% of which relates to Breathing difficulties															-
% of which originate from Care and Nursing homes															-
% of which relates to Mental health (Psychiatric Call only)															-
% conveyance, by condition, of patients to Emergency Departments (verified incident demand)															

Public Health Wales Trust

Please fill in the lightly yellow shaded cells.

MOVEMENT OF OPENING FINANCIAL PLAN TO FORECAST OUTTURN

In Year Effect

FYE of
Recurring

£'000

B/F ULD from Previous Year (Negative Value for Deficits):

Primary Care	0	0
Mental Health	0	0
Continuing HealthCare	0	0
Commissioned Services	0	0
Scheduled Care	0	0
Unscheduled Care	0	0
Children & Women's	0	0
Community Services	0	0
Specialised Services	0	0
Executive / Corporate Areas	0	0
Support Services (inc. Estates & Facilities)	0	0
Total: B/F ULD from Previous Year	0	0

Revenue (Enter as positive values):

<i>Core Cost and Demand Uplift (Allocation Paper Table A3)</i>	10,681	10,681
<i>Pharmacy Additional Contract Funding (Allocation Paper Table E)</i>		
<i>Mental Health Pay Core Cost and Demand Uplift (Allocation Paper Table 2)</i>		
<i>Other Confirmed Funding in allocation paper, offsetting cost pressures above (list below)</i>		
Agreed funding to be reimbursed based on actuals: Non-Covid (as per Sheet 2)	5,635	29,846
Agreed funding to be reimbursed based on actuals: Covid (as per Sheet 2)	77,335	
WG Revenue/Funding - Anticipated on Income Assumptions	93,651	40,527
<i>Trust Income</i>		
<i>LTA/SLA Inflation</i>		
<i>New Services / Changes to Existing Services</i>	2,029	2,029
Total: Provider Income	2,029	2,029
COVID-19 Additionality Funding		
COVID-19 Recovery Funding		
Total: Revenue	95,680	42,556

In Year Net Cost Base (Non-COVID-19): (Populated from sheet 3.) In Year Cost Base

Pay	(10,133)	(18,824)
Non Pay	(9,263)	(25,666)
Primary Care Drugs	0	0
Secondary Care Drugs	0	0
CHC/FNC	0	0
Primary Care Contractor	0	0
Commissioned Services	0	0
Total: In-Year Net Cost Base (Non-COVID-19)	(19,396)	(44,490)

Opening Cost Pressures

76,284

(1,935)

Identified Savings Plans: (Populated from sheet 5.) Savings Tracker (please complete)

Pay	0	0
Non Pay	1,051	1,051
Primary Care Drugs	0	0
Secondary Care Drugs	0	0
CHC/FNC	0	0
Primary Care Contractor	0	0
Commissioned Services	0	0
Total: Identified Savings Plans	1,051	1,051

Red Rated Pipeline Schemes (Populated from sheet 5.) Savings Tracker (please complete)	0	0
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Planning Assumptions still to be finalised (positive value)		
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Net Income Generation (Profit Element Only) (Populated from sheet 5.) Savings Tracker (please complete)	0	0
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Additionality - COVID-19 Impact: (Populated from sheet 6.) COVID-19 Additionality (please complete)		
Additional Expenditure Increases	(76,241)	
Recovery	(1,094)	
Total: COVID-19 Impact	(77,335)	

Net Financial Challenge after COVID-19	0	
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Administrative, Clerical & Board Members		11	11	11	23	22	22	22	21	21	21	21	21	227
Medical & Dental														0
Nursing & Midwifery Registered		1	1	1	1	1	1	6	6	6	6	6	6	42
Prof Scientific & Technical														0
Additional Clinical Services		0	0	0	0	8	8	40	40	40	40	40	40	256
Allied Health Professionals		5	5	5	5	47	47	47	47	47	41	41	41	378
Healthcare Scientists														0
Estates & Ancillary														0
Students														0
SUB TOTAL PAY RECOVERY	0	17	17	17	29	78	78	115	114	114	108	108	108	903
NON PAY (positive values) £000														
Primary Care drugs														0
Secondary Care Drugs														0
Primary Care Costs														0
CHC/FNC														0
Clinical Service & Supplies		7	7	61	6	6	77	6	6	61	7	7	7	258
General Supplies & Services		25	25	29	22	43	39	35	35	75	35	35	35	433
Establishment Expenses														0
Premises & Fixed Plant		12	12	11	26	30	30	10	10	10	10	10	10	181
Purchase Of Health Care Services From Other non NHS bodies														0
External Contract Staffing & Consultancy														0
Local Authority (Joint Financing and Other)														0
Services From Other Nhs Bodies														0
<i>Other Non Pay Expenditure outside the above categories:</i>														
Screening Services - Underspends against core budgets as a result of Covid		(57)	(57)	(57)	(57)	(57)	(57)	(57)	(57)	(57)	(57)	(57)	(57)	(681)
														0
														0
SUB TOTAL NON PAY RECOVERY	0	(13)	(13)	44	(3)	22	89	(6)	(6)	89	(5)	(5)	(5)	191
TOTAL RECOVERY	0	4	4	61	26	100	167	109	108	203	103	103	103	1,094
TOTAL COVID-19 FINANCIAL POSITION	51,930	4,463	3,933	5,628	6,308	6,424	7,998	8,137	7,997	6,614	6,764	6,304	6,764	77,335

Public Health Wales Trust	
Please fill in the lightly yellow shaded cells	

PROPERTY & ASSET INVESTMENT - APPROVED	2021-22
METRIC	£m

CAPITAL EXPENDITURE	
DISCRETIONARY	£m
IT	350
Equipment	630
Statutory Compliance	
Estates	350
Other	250
SUB TOTAL DISCRETIONARY	1,580.000
DISCRETIONARY NON CASH	£m
Discretionary Other Revenue Costs	
Discretionary Revenue Savings	
SUB TOTAL NON CASH	0.000

APPROVED SCHEMES	NON CASH - DEL	NON CASH - AME	OTHER REVENUE COSTS	REVENUE SAVINGS	NET REVENUE
PLEASE DELETE & INSERT SCHEME BELOW					
	£m				
Capital Element of Health Protection Business Case £221k	32				
Genomics - Expand support to the NHS response to the pandemic £490k	70				
Estate - Infrastructure, Fire Safety, Mental Health and Decarbonisation £437k	62				
Laboratory Information Network Cymru (LINC) £1.163m					
Radiology Information System Programme (RISP) £185k					
SCHEME TITLE 6					
SCHEME TITLE 7					
SCHEME TITLE 8					
SCHEME TITLE 9					
SCHEME TITLE 10					
SCHEME TITLE 11					
SCHEME TITLE 12					
SCHEME TITLE 13					
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SCHEME TITLE 29					
SCHEME TITLE 30					
SCHEME TITLE 31					
SCHEME TITLE 32					
SCHEME TITLE 33					

UNAPPROVED SCHEMES	NON CASH - DEL	NON CASH - AME	OTHER REVENUE COSTS	REVENUE SAVINGS	NET REVENUE
PLEASE DELETE & INSERT SCHEME BELOW					
	£m				
Digital Mammography Replacement - £3.842m	549				
Maldi ToF Replacement £840k	120				
PRIORITY SCHEME TITLE 3					
PRIORITY SCHEME TITLE 4					
PRIORITY SCHEME TITLE 5					
PRIORITY SCHEME TITLE 6					
PRIORITY SCHEME TITLE 7					
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SCHEME TITLE 34					
SCHEME TITLE 35					
SCHEME TITLE 36					
SCHEME TITLE 37					
SCHEME TITLE 38					
SCHEME TITLE 39					
SCHEME TITLE 40					
SUB TOTAL APPROVED SCHEMES	164.000	0.000	0.000	0.000	0.000

PRIORITY SCHEME TITLE 34					
PRIORITY SCHEME TITLE 35					
PRIORITY SCHEME TITLE 36					
PRIORITY SCHEME TITLE 37					
PRIORITY SCHEME TITLE 38					
PRIORITY SCHEME TITLE 39					
PRIORITY SCHEME TITLE 40					
SUB TOTAL UNAPPROVED SCHEMES	668.857	0.000	0.000	0.000	0.000